

## Parent Representative - Board of Directors Non-Executive Position

**Reports to:** The Board & Chairman

**Role:** Parent Representative

**Commitment:** Non-Executive Part-time Position

**Location:** Primarily online, with occasional in-person meetings

**Reimbursement:** Travel expenses and any pre-agreed other expenses

**Purpose of the Role:** As a Parent Representative on the Board of Directors, your role is pivotal in ensuring that the perspectives, experiences, and needs of parents are effectively represented in the decision-making process of Nurture Steps. Your lived experience as a parent will bring invaluable insights that will contribute to the strategic vision, performance, effectiveness, assurance, and control of the organisation.

### General & Key Responsibilities:

- Support the Board: Collaborate with the board to enhance its strategic vision and overall performance, contributing to the charity's success.
- Advocate for Nurture Steps: Act as a passionate advocate for Nurture Steps and its mission, using your unique perspective to further the organisation's goals.
- Compliance: Follow and uphold the Code of Conduct and legal duties expected of all directors to ensure ethical and responsible governance.
- Regular Meetings: Attend and actively participate in quarterly board meetings, providing input and insights from a parental viewpoint.
- Fortnightly Manager Meetings: Engage in regular fortnightly meetings with the manager, providing a direct channel for parent-related feedback and concerns.

### Skills Required for this Role:

- Lived Experience: You should have firsthand experience as a parent, allowing you to bring a unique understanding of the challenges, needs, and aspirations of parents that our charity serves.
- Advocacy: Strong advocacy skills to effectively represent the parent community and communicate their perspectives to the board.
- Communication: Excellent communication skills, both written and verbal, to effectively convey parent-related insights and feedback.

- **Strategic Thinking:** The ability to think strategically and contribute to the development and implementation of the charity's strategic vision.
- **Collaboration:** A collaborative and team-oriented mindset, as this role will involve working closely with other board members and the charity's manager.
- **Commitment:** A commitment to the mission and values of Nurture Steps, as well as a willingness to devote time and energy to fulfill the responsibilities of the role.

### **About You:**

You are a passionate and committed individual who values the role that Nurture Steps plays in supporting parents and families. You have a deep understanding of the challenges and joys of parenthood and are dedicated to using your experience to make a meaningful impact on the charity's work. You are a natural advocate for the parent community and are excited about contributing to the charity's growth and development.

Before commencing your role as a Parent Representative, you will receive all the necessary training and support to ensure you are well-prepared for your responsibilities. Nurture Steps values the diverse perspectives and experiences that individuals bring to our organisation. We believe that your role as a Parent Representative will enrich our board's discussions and decisions, ensuring that we continue to make a positive impact on the lives of parents and children.