



## Non-Executive Fundraising Director

**Role:** Non-Executive Fundraising Director / Trustees

**Responsibilities:** Fundraising Strategy Development

**Reports to:** The Board of Directors

**Purpose of the role:** The successful candidate is responsible for guiding and supporting the Funding and Fundraising strategy and collaborating with other board members

**Commitment:** 6hrs Maximum of 3 years, 6 hrs a month, drives the company forward and champions for Nurture Steps, Contributes to board meetings concerning the funding of Nurture Steps and supports management with implementing new procedures, following the code and guidance of fundraising practice and fundraising regulator as per OSCR.

**Location:** mostly online, with meetings in person, also expected to attend events in Cupar, around Dundee and Fife

### Overview of the role:

A non-executive director is detached from day-to-day operations and valued for their objective insight. This allows a unique perspective towards corporate governance, risk management and succession planning, amongst other areas. A strong belief in early intervention and family support is necessary to drive the charity forward. Ability to assess risk and constructively challenge others.

### Key Points

- Good Listener, Facilitator and Coach
- Facilitate Strategic Thinking and Decision Making
- Contributes to regular Board meetings and provides constructive feedback
- Assess the risk to decisions and processes undertaken by Nurture Steps
- Act within powers set out in the law
- Promote the success of the company
- Exercise independent judgement, reasonable care, skill and diligence
- Questioning and challenging with a desire for continuous improvement

### General & Key Responsibilities:

### Skills required for this Role

- **Professionally qualified and experienced in bidding, encouragement of various income streams and funding of an organisation**
- Familiar with Google Drive & financial software
- Good understanding of fundraising strategies
- Influencer, motivator who leads by example
- Strategically and operationally aware of running an organisation



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- Enthusiasm for the message and organisation's intentions
- Support aspirations and ambitions, be outward-looking and encourage high expectations.

### **About you**

- Shares the values, vision and mission of Nurture Steps
- Experience and/or understanding of disabilities relevant to the organisation
- Respectful, encouraging and supportive
- Excellent communication skills, Enthusiastic, has an eye for detail
- Organised, self-motivated and enjoys the fundraising process
- Driven by the charities' intentions and ethos
- Close to or in Cupar, or able to come to in-person meetings

### **Support**

**You will be given all the required training (to be discussed), including NSPCC Child Protection Training.**

**You will have an opportunity to meet current trustees before starting your role.**

### **Record your interest**

Email: [info@nurturesteps.com](mailto:info@nurturesteps.com)